

**MINUTES OF REGULAR QUARTERLY MEETING OF  
THE BOARD OF COMMISSIONERS OF  
THE SUPERIOR COURT CLERKS' RETIREMENT FUND OF GEORGIA**

**May 3, 2018**

The regular quarterly meeting of the Board of Commissioners of the Superior Court Clerks' Retirement Fund of Georgia was held on May 3, 2018 beginning at 11:59 a.m. in the office of the Peace Officers' Benefit and Annuity Fund, Griffin, Georgia, pursuant to proper posting and notice.

Present for the meeting were Chairperson Studdard, Board Members Williams, Glass, and Hayes and Member Brown, who appeared by telephone. Also present were Secretary-Treasurer Carter, Fund employee Judy Flournoy, Membership Liaison Tina Blankenship, Senior Vice President of Investments for UBS Scott Olsen, and Legal Counsel Jason Voyles.

Chairperson Studdard welcomed all present.

The minutes of the meeting held on February 1, 2018 had been distributed in advance and were re-distributed for review. On a motion by Williams, seconded by Hayes, the Board unanimously voted to approve the minutes.

Scott Olsen, a Senior Vice President of Investments for UBS presented the Investment Report. He noted that the first quarter was slightly down and that currently there was a fair amount of volatility in the market. Due to this volatility, the rebalancing of the Fund's portfolio was delayed. However, for the trailing one-year period, the Fund outperformed the benchmark by over four percent. Mr. Olsen then answered questions from the Board.

Mr. Olsen then discussed Global Allocation. Part of the Fund's Global Allocation holdings are held by Putnam Capital. Recently Putnam Capital has become more concentrated in its holdings and has drifted from its core strategy. Consequently, UBS recommended that the Fund liquidate its holdings with Putnam Capital and move those funds to FPA Crescent, who has a less concentrated portfolio and has outperformed Putnam Capital in recent years.

On a motion by Hayes, seconded by Glass, the Board voted to liquidate its holdings with Putnam Capital and move those funds to FPA Crescent. Studdard, Hayes, Glass, and Williams voted in favor of the motion. Brown abstained from the vote.

The Board decided to table the rebalancing of the Fund's portfolio until the Fund's next meeting.

On a motion by Williams, seconded by Hayes, the Board unanimously voted to approve the Investment Report as presented.

Secretary-Treasurer Carter then presented the Financial Report, copies of which are attached to the minutes, directed attention of the Board to pertinent benchmarks, and answered questions from the Board. Mr. Carter noted that fees from Magistrate Court filings, Real Estate filings, and State Court filings have increased over the past year. The benefits paid to clerks is up over \$300,000.00 from last year.

On a motion by Brown, seconded by Williams, the Board unanimously voted to approve the Financial Report as presented.

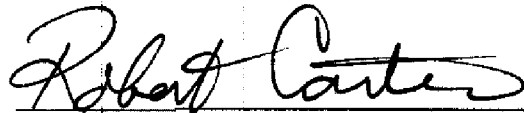
Secretary-Treasurer Carter then presented the membership report. He reported that there are 157 active members and 12 non-members. He noted with sadness that Rena Hutto, former clerk of Bacon County, and William McDaniel, former clerk of Walker County had died. He also noted that Debbie Brooks, the new clerk of Spalding County, had been sworn in and joined the Fund.

On a motion by Brown, seconded by Williams, the Board unanimously voted to approve the Membership Report as presented.

Legal Counsel Voyles then gave his report. He noted that the former clerk of Taylor County had approached the Board about receiving credit for time previously served as clerk for which he had received a refund. This situation is covered by O.C.G.A. § 47-14-76 and the previous case brought by Ms. Alston. This precedent makes it impossible for the Board to give the clerk credit for such service. Mr. Voyles then noted that the Board had not addressed cost of living increases for July, 2018 and January, 2019. The Fund's actuary is preparing the analysis on the impact of such increases and should have it completed shortly.

The Chairperson and Board agreed to call a special meeting on June 14, 2018 at 1:00 p.m. for the purpose of discussing the cost of living adjustments for July, 2018 and January, 2019 in the office of the Peace Officers' Benefit and Annuity Fund, Griffin, Georgia and for discussing the rebalancing of the Fund's portfolio.

On a motion by Williams, seconded by Hayes, the meeting was properly adjourned at 1:22 p.m.



Robert Carter, Secretary-Treasurer