

**MINUTES OF REGULAR QUARTERLY MEETING OF
THE BOARD OF COMMISSIONERS OF
THE SUPERIOR COURT CLERKS' RETIREMENT FUND OF GEORGIA**

February 1, 2018

The regular quarterly meeting of the Board of Commissioners of the Superior Court Clerks' Retirement Fund of Georgia was held on February 1, 2018 beginning at 11:45 a.m. in the office of the Peace Officers' Benefit and Annuity Fund, Griffin, Georgia, pursuant to proper posting and notice.

Present for the meeting were Chairperson Studdard, Board Members Caldwell and Hayes and Members Williams and Brown, who appeared by telephone. Also present were Secretary-Treasurer Carter, Fund employee Judy Flournoy, Crawford County Clerk Ryan Johnson, Senior Vice President of Investments for UBS Scott Olsen, Steward Sainvil with Conduent, and Legal Counsel Jason Voyles.

Chairperson Studdard welcomed all present.

The minutes of the meeting held on November 2, 2017 had been distributed in advance and were re-distributed for review. On a motion by Caldwell, seconded by Hayes, the Board unanimously voted to approve the minutes.

Scott Olsen, a Senior Vice President of Investments for UBS presented the Investment Report. He noted that the one-year performance was the best performance for the Fund's portfolio in some time. He noted that the value of the Fund's assets as of December 31, 2017 was approximately \$117 million. He noted that the investment performance for the calendar year has outperformed the benchmarks.

Mr. Olsen stated that the equity portion of the overall portfolio was approximately 60%, which is 10% above the policy benchmark allocation. On a motion by Caldwell, seconded by Brown the Board voted unanimously to direct UBS to provide Secretary-Treasurer Carter with its recommendation as to how to rebalance the Fund's portfolio to the target allocation in the Fund's Investment Policy Statement.

Mr. Olsen then answered questions from the Board. Mr. Olsen was then excused from the meeting.

On a motion by Caldwell, seconded by Williams, the Board unanimously voted to approve the Investment Report as presented.

Steward Sainvil then presented the Actuarial Report. The report uses a valuation date of June 30, 2017. The report shows that the Fund is 112.1% funded and uses an actuarial assumption rate of 5.25%. The required annual contribution for the Fund is \$56,000 and the expected income of the Fund is approximately \$3 million annually. The Board reviewed projected income and expenses for the Fund over the next ten years. The

Board then requested that Conduent recalculate the projections reflecting scenarios if the Board were to grant COLAs once a year and if the Board were to grant COLAs twice a year. The Board also instructed Conduent to analyze where the Fund is actuarially sound to grant COLAs in July, 1, 2018 and January 1, 2019.

Mr. Sainvil then discussed that the mortality tables used by actuaries had been updated from MP-2016 to MP-2017. On a motion by Brown, seconded by Caldwell, the Board voted to utilize the MP-2017 table and to automatically use the most up-to-date mortality table as future tables are released.

On a motion by Brown, seconded by Caldwell, the Board voted unanimously to approve the Actuarial Report as presented.

Secretary-Treasurer Carter then presented the Financial Report, copies of which are attached to the minutes, directed attention of the Board to pertinent benchmarks, and answered questions from the Board. Mr. Carter noted that fees from Magistrate Court filings have increased. Dues payments have also increased as a result of the new clerks joining the Fund.

On a motion by Caldwell, seconded by Hayes, the Board unanimously voted to approve the Financial Report as presented.

Secretary-Treasurer Carter then presented the retirement benefit applications of Gary M. Bell, S. Keith Hamilton, Mark N. Harper, and Marcia L. Norris. Mr. Carter stated that each of the applicants met the criteria for retirement benefits. On a motion by Williams, seconded by Caldwell, the Board voted unanimously to approve all four retirement applications.

Secretary-Treasurer Carter then presented a request from Vera Kilcrease pursuant to O.C.G.A. § 44-14-70(c)(2) to revoke her spousal benefits election due to the death of her spouse. The Board noted that this was the first such request. On a motion by Brown, seconded by Hayes, the Board voted unanimously to approve the request.

Legal Counsel Voyles then discussed the proposed changes to the Rules and Regulations, which had been distributed to the Board in advance. The Board discussed the proposed changes. On a motion by Caldwell, seconded by Williams the Board voted unanimously to approve the changes to the Rules and Regulations.

Secretary-Treasurer Carter then noted that Glynn County has remitted the principal amounts due to the Fund and is being charged a penalty of \$199.00 and \$95.68 in interest. Mr. Carter also noted that White County has paid the amounts it owed to the Fund.

Secretary-Treasurer Carter then gave the Membership Report. He noted that there are 157 active clerks. Four clerks are delinquent in payment of dues, but this should be resolved shortly and all three have been sent reminders. He noted with sadness that since

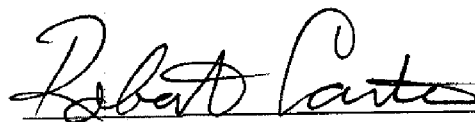
the last meeting Edith Pullen, J. Lester Newsome, Sherri C. Cates, and Naomi Tish Johnson had died.

On a motion by Caldwell, seconded by Williams, the Board unanimously voted to approve the Membership Report as presented.

Secretary-Treasurer Carter noted that there is GAPPT Training the week of March 19th.

It was noted that the next meeting would be held on May 3, 2018 at 11:30 a.m.

On a motion by Williams, seconded by Caldwell, the meeting was properly adjourned at 1:35 p.m.

A handwritten signature in cursive script that reads "Robert Carter". The signature is written in black ink and is positioned above a horizontal line.

Robert Carter, Secretary-Treasurer